

RESUME

Name: TSANG HON KAY JACKY

Address: Flat F, 11/F, Tower 5,
Grand Central
33 Hip Woo Street
Kwun Tung
Kowloon

Phone: 98470488

Email: jackyhksang@yahoo.com

PROFESSIONAL WORK EXPERIENCE

Hong Kong

2021 – Present **Siemens Mobility Ltd**– Senior Contracts Manager

Key Projects

▪ **Railway Construction**

Contract 1152B- Signalling system for Shatin Central Lane Phase 2 (HK\$8 billion)

Duties:

- Managing and implement all commercial and contractual matter of the project

2013 – 2021 **MTR Corporation Ltd**– Senior Contracts Engineer

Key Projects

▪ **Railway Construction**

Contract 1108- Kai Tai Station - Shatin Central Lane Railway extension (HK\$1.4 billion)

Contract 1106- Diamond Hill Station Extension -Shatin Central Lane Railway extension (HK\$4 billion)

Contract 1112- Hung Hom Station - Shatin Central Lane Railway extension (HK\$5 billion)

Kwun Tong Railway extension (HK\$4.0 billion)

Duties:

- Managing commercial team to complete all different types of contract administration work
- Pre-contract planning on procurement program, liaise and work with different discipline to complete whole tendering process from expression of interest to award of tender for various civil contracts

- Lead and manage the procurement process from EOI, tender preparation until tender award
- Managing contract administration work including interim valuation and settlement of final account
- Cost control including regular budget review and cash flow forecast
- Leading and Assessing contractual claims and settlement of commercial issue
- Regular risk assessment review to ensure project to be completed on time and within budget

Adelaide

2011- 2012

WT Partnership (Adelaide Office, Australia)–Senior Quantity Surveyor

Key Projects:

- **Health**

Pt Pirie GP Plus Health Care Centre
Repatriation Hospital

- **Fitouts, Retail**

Rundle Street retail redevelopment
Pasadena shopping centre
Glenside Shopping centre
Brickwork market redevelopment
TGB lawyer office fitout

- **Sport & Recreational**

Adelaide Oval development

- **Education**

Elizabeth Special School

Duties:

- Prepare tender documents for main contract procurement
- Preparation of cost plan and cost estimate for various project type
- Preparation of cost report and bank reports
- Assessment of progress claim and valuation of variations

Hong Kong & Macau

2007 – 2011

WT Partnership (Hong Kong & Macau Office)– Team Leader

Key Projects

- **Railway**

Hong Kong Railway –south Island extension(AU \$1.5 billion)

- **Hotel & Casino resort**

Venetian Cotail Casino and resort development(Macau)(AU \$2.5 billion)

- **Sport & Recreational**

Fanling sport Centre(AU \$25 million)

Duties:

- Prepare [subcontract package tender documents](#), carry out tender analysis and tender report
- Prepare and settlement of final account
- Budget review and financial statement update

AUSTRALIA

2006- 2007

A J CHAPPELL PTY LTD - Project Administrator

Project:

- **Health**
Noarlunga Nursing homes

- **Office fitout**
Fullarton Road office fitout

Report to: Operation Manager

Duties:

- Plan, organize and monitor construction work progress
- Prepare, arrange and [letting subcontract packages](#) for all work trades

2004 - 2006

HANSEN YUNCKEN PTY LTD - Project Administrator

- **Civil / Infrastructure**

Adelaide Airport New Terminal, Australia (Contract Value about **AU 242 million**)

Report to: Contract Administration Manager

Duties:

- Cost estimate and budget forecast for variation works
- Prepare, submit, negotiate and finalize variations
- Prepare and draft subcontract tender documents
- Prepare and assess subcontract progress claim and variations

HONG KONG

2003 - 2004

WIDNEL CONSULTANT LTD - Resident Quantity Surveyor

- **Civil / Infrastructure**

Project: **West Rail (Railway & station)**, Hong Kong

Report to: Project Manager

Duties:

- Preparation, negotiation and settlement of commercial and contractual issues with the clients, consultants and contractors

2000 - 2003 **NISHIMATSU CONSTRUCTION CO. LTD, HONG KONG** - Senior Project Surveyor

- **Civil / Infrastructure**

Project: **Mass Transit Railway, North Point Station Extension, Hong Kong**

Report to: Project Manager and Commercial Manager
Duties:

- Negotiate and settle third party insurance claims and various claim between area contractors.

1998 - 1999 **SANFIELD BUILDING CONTRACTOR, Hong Kong** - Contracts Manager

Report to: Assistant General Manager

- **Subletting trade packages**

HONG KONG

1996 - 1998 **HONG KONG AIRPORT AUTHORITY** – Contracts Engineer

- **Civil / Infrastructure**

Project: New International Hong Kong Airport

Report to: Senior Contract Engineer

Duties:

- Manage and report progress of settlement of claims
- Investigate and assess individual claims with JV contractors.

1994 - 1996 **CONTRACTING & BUILDING MATERIALS SUPPLY CO. LTD, Hong Kong** - Project Manager
Report to: General Manager

1992 - 1994 **HENDERSON LAND DEVELOPMENT CO. LTD, Hong Kong** - Project Quantity Surveyor
Report to: Team Leader

1991 - 1992 **H. A. BRECHIN & CO., Hong Kong** - Project Quantity Surveyor
Report to: Company Director

1988 - 1991 **GOVERNMENT HOUSING AUTHORITY, Hong Kong** - Survey Officer (Quantity)
Report to: Senior Survey Officer

1985 - 1988 **LEVETT & BAILEY CHARTERED SURVEYORS, Hong Kong** - Assistant Quantity Surveyor
Report to: Project Team Leader

PROFESSIONAL VOLUNTARY WORK

- Voluntary Assessor for Assessment of Professional Competence (APC) for the Royal Institution of Chartered Surveyors (Year 2014 to present)
- Voluntary Assessor for Assessment of Professional Competence (APC) for the Hong Kong Institute of Surveyors (Year 2007 to 2020)
- Founder President of Hong Kong Institute of Project Management (Year 2001 to 2003)
- Council Member of Hong Kong Institute of Project Management (Year 2004 to Present)
- Council Member of Hong Kong Institute of Construction Adjudicators (Year 2021 to Present)
- Panel Assessor of Australia Institute of Builder (AIB) Hong Kong Branch (Year 2002 to 2004)

ACADEMIC QUALIFICATION

- Diploma in Surveying (Quantity Surveyor), College of Estate Management
- Endorsement Certificate in Building Studies, Hong Kong Polytechnic
- Higher Certificate in Building Studies, Hong Kong Polytechnic
- Diploma in Building Studies, Morrison Hill Technical Institute
- Master Degree in Project Management from the University of South Australia on Year 2001

PROFESSIONAL MEMBERSHIP

- The Hong Kong Institute of Project Management (FHKIPM)
- The Royal Institution of Chartered Surveyors (MRICS)
- The Chartered Institute of Building (MCIOB)
- The Hong Kong Institute of Surveyors (MHKIS)
- Hong Kong Institute of Construction Adjudicators (Accredited Adjudicator)